

# Commission's Grant Application Form

Shelby County Board of Commissioners

## ***GRANT APPLICATION***

Legal Name of the Organization:	Shelby County Education Foundation
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EIN:	62-1862441
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Street Address of Organization	2800 Grays Creek
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Office Phone:	901-416-7396
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E-mail	<a href="mailto:diannepolly.scsef@gmail.com">diannepolly.scsef@gmail.com</a>
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## **EXECUTIVE DIRECTOR**

First Name	Dianne
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Last Name	Polly
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## **GENERAL CONTACT FOR THIS REQUEST(if other than Executive Director)**

First Name	Nick
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Last Name	Musarra
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Title:	Director of Development
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## **DESCRIPTION OF GRANT REQUEST**

Program/Project Area:	School Health and Safety
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Amount Requested	\$5,000
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Total Organizational budget (for current year):	\$3,799.00
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Total Project/Program Budget:	\$20,000
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Dates covered by this budget:	11/12/2016
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Project/Program Name:	Shelby County Schools Health & Safety Community Awareness Expo.
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## INTRODUCTION AND BACKGROUND OF ORGANIZATION

Please summarize in a short paragraph the purpose of your agency. Briefly explain why your agency is requesting this grant, what outcomes you hope to achieve, and how you will spend the funds if a grant is made.

We were founded in 2002 by community leaders to enhance public education in our county by acting as a conduit for community support for public schools. A few of the ways this is accomplished is by; expanding classrooms experiences, offering teacher enhancement grants, sponsoring competitive art contests, sponsoring educational lecture series, conducting annual 5 K runs with proceeds given back to participating schools for their science, math, art and technology programs. Additionally as of 2014, we are the fiscal agent for the Shelby County enhanced Pre K programs. In this role, our executive director leads meetings and evaluates programs with Pre K directors throughout our county. By helping to sponsor our 16th annual Run for Education and Health/Safety Expo, inner city children will be able to participate in the event for no charge. The project is intended to create an awareness of health and safety programs for all the citizens in Shelby County. Booths will be provided for local organizations to share their information and or products with participants. We are requesting this grant to defray the costs for this community event that will increase awareness of health and safety initiatives among community partners. The funds provided by this grant will be matched dollar for dollar by FedEx.

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## Narrative - Organization

Current programs and accomplishments. Please emphasize the achievements of the recent past.

Fiscal Agent for 20 Pre K programs in our county. Initial results are encouraging that we are seeing improvements in test results from children attending these high quality programs. Our organization serves on the county wide Pre K consortium making changes to help the children succeed in reading by

third grade, which determines life long success. We also provided 8 teacher enhancement grants last Spring to teachers throughout our county. (Projects funded included providing funds for wig preparation for cosmetology cancer students, ukuleles and guitar purchases for music programs in the inner city, books for libraries, braille books, etc We are currently in another grant application process. We also gave back over \$8,000 to schools from proceeds from last year's race for them to use wherever needed in their schools. We assess and determine Shelby County Mayor's employee scholarship winners each year. Coordinate meetings with other educational foundation leadership organizations to collaborate all of our efforts.

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Numbers of paid full-time staff: 2

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Number of paid part-time staff: 1

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Number of volunteers: 100

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### **Narrative - Funding Request**

Please describe the program/project for which you seek funding and include how it will benefit the general welfare of residents in Shelby County, TN.

We are seeking this financial assistance for our 16th annual race and Health/Safety Expo to be held at White Station High School on November 12, 2016. The educational booths in the cafeteria of White Station will be filled with tables from local organizations - both non-profits and for profits. We are collaborating with the SCS Coordinated Health Services department. Last year nearly 60 vendors participated helping to educate and inform our residents of programs/services available to them to enhance their health and safety. After the race there is also an awards ceremony with the winners of each age group receiving a medal or trophy. For many of our poorer residents, this may be the first time they ever receive an award for running. Health and fitness experts will also be sharing their information before, during and after the race.

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### **General Operating Support**

If applying for general operating support, briefly

We are not applying for general operating support, as the matching Fed EX grant will be utilized to provide that support.

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describe how this grant will be used.

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### **Project Support**

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Please explain the specific project including a statement of its primary purpose and the need or problem that you are seeking to address.

The whole day event's primary purpose is to promote health and safety awareness to our students and residents in Shelby County. We know that many citizens in Shelby County are low income and suffer from many health problems. This expo will help them find available resources within our community to help them. We hope to have free health screenings available for all participants. Entertainment will be provided by local high school bands.

How does the project contribute to your organization's overall mission?

Our overall mission is to improve education in our county. Combining the expo with the race allows everyone to be informed on the current available resources that can be utilized to improve their health and safety. Most importantly, we are also able to return profits from the participant registrations to their schools to utilize in their respective programs. This is possible because of the sponsorship.

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### **Narrative - Evaluation**

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Please explain how you will measure the effectiveness of your activities. Describe your criteria for a successful program and the results you expect to have achieved by the end of the funding period.

Our goal for a successful program will be to have over 500 persons attend the Race and Expo. As we have done in the past, we will utilize a survey at the end of the day asking attendees to evaluate the overall program. We will use that information to plan the following year's event.

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Attachments:

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If your request is under \$25,000 please attach the following:

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1. Copy of the entity's 501 (c) 3 certificate for charitable organizations or 501 (c) 4 certificate for civic organizations
  2. Most recent IRS Form 990 or Financial Statements (balance sheet and income statement) as of the most recent fiscal year end certified by Chief Financial Officer/Treasurer of the entity.
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3. Complete Budget for grant request

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If your request is \$25,000 or more please attach the following:

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1. Copy of the entity's 501 (c) 3 certificate for charitable organizations or 501 (c) 4 certificate for civic organizations

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2. Copy of an annual audit as of a date within 18 months of the start of the current fiscal year.

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3. Complete Budget for grant request

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File 1 [501 C 3 determination0001.pdf](#)

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File 2 [SCEF 2015 report \(1\).pdf](#)

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File 3 [Race for ed 2016 budget.xlsx](#)

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ACKNOWLEDGEMENT:

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Read, and if you agree to the provisions, sign the following:

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The information provided has been submitted in good faith and as completely as our records and recollections permit.

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I understand that the information provided in this application shall be open to inspection upon filing with the office of the Shelby County Board of Commissioners.

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Signature: Dianne Polly

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Printed Name: Dianne K. Polly

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Date 9/8/2016

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